EndNote Training

Session: Basic

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SESSION GOAL
Attendees will demonstrate the minimal skills and knowledge required to use EndNote for Importing, Organizing, and Utilizing citations.

LEARNING OBJECTIVES
* Explain what EndNote (EN) is and describe the differences between EndNote Online and EndNote Desktop
* Install EndNote and Cite While You Write Plug-ins for Microsoft Word (Optional)
* Locate sample EN Library and create your own EN Library
* Explain why EN Libraries must be stored locally
* Explore EN preferences, layout options, and toolbar shortcuts
* Use the three different mechanisms to add references to your EN Library: create, import, and export to...
* Organize citations by placing them in Groups and Group Sets
* Append PDFs to existing citations by using the “Find Full Text” function
* Annotate PDFs by highlighting, adding notes
* Enrich reference data files by supplying your own supplemental metadata
* Demonstrate basic Cite While You Write tools: insert, remove, and modify citations
* Locate and bookmark EN training resources and bibliography styles data file
* Demonstrate awareness of advanced topics: syncing, smart groups, combined groups, editing and managing citations, creating custom bibliography styles

HELPFUL LINKS
* Training and Learning Resources
  Libguide Site http://clarivate.libguides.com/endnote_training/home
  Guided Tour http://clarivate.libguides.com/ld.php?content_id=42326715
* EndNote Style Downloads
  https://endnote.com/downloads/styles/
* EndNote Connection-files
  https://endnote.com/downloads/connection-files/

We value your feedback
Your feedback supports our ability to design and deliver customized trainings. Please find time to provide feedback (positive and constructive) on the training you received. Thank you!

The survey can be accessed by clicking the URL below or scanning the QR code with your mobile device. http://clarivate.libwizard.com/trainingsurvey